

Institute for Continuing Formation



34TH ANNUAL PROGRAMME AND FINANCIAL REPORT

**PROJECT TITLE: ONGOING FORMATION OF RELIGIOUS MEN AND WOMEN AND
DIOCESAN CLERGY JULY 2024 – JUNE 2025, ICF GHANA**

**VROOMDORP (PEACE – AVENUE) ELMINA, GHANA
JULY 2024 – JUNE 2025**



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34TH ANNUAL REPORT: JULY 2024 – JUNE 2025

Introduction

The Institute for Continuing Formation (ICF), (Peace – Avenue)-Elmina, as usual, received both divine and human blessings throughout the year under review. We give thanks to God and to all our stakeholders. We now present to you the 34th Annual Report of ICF, July 2024 – June 2025.



Institute for Continuing Formation building at Elmina

The Institute is grateful to the Board of Directors of ICF. The members are: Rev. Fr. Paul Saa-Dade Ennin, SMA, Board Chairperson; Rev. Fr. Vitus Mensah OFM COV., Sr. Francisca Damoah, SIJ, Sr. Christina Doggu, HHCJ and Bro. Emmanuel Affum, SVD. The Board continues to see to the affairs of the Institute and accompany the institute in its effort to contextualise itself qualitatively.

Institute Staff

- Administrative Staff

Brother Emmanuel Affum, SVD, is the Director of the Institute.

- Ancillary Staff

We are grateful to our ancillary staff for the contribution they make to the quality of our lives here at ICF. Mrs. Mercy Moses Amamoo and Miss Agnes Koomson continue to be the team for our kitchen services. Mr. Kwabena Adu is our night watchman (security). Miss Clare Pearson, our secretary, continued her secretarial services to the Institute. Mr. Thomas Afful, the driver, has provided remarkable services to the Institute. Ms. Rose Mary Annan is assisting with housekeeping services and Mr. Robert Andoh is also assisting in keeping the compound and garden.

Benefactors

Major donors have been the following:

Missio Achen

Conrad Hilton Foundation

The Conference of Men and Women Religious of Ghana.

The congregations that send their members to the institute also contribute some amount in fees.

We are grateful to all our donors who continue to make our ICF dream a reality.

NB: This year we did not get any financial support from Missio.

GRATITUDE TO CONRAD HILTON FOUNDATION

We continue to thank Conrad Hilton Foundation for supporting the Institute for these years' programme. Without the help of Conrad Hilton Foundations, the Institute would not have thrived and survived. The Institute and its beneficiaries will always remain grateful to Conrad Hilton Foundation. We also cannot overlook the efforts of those men and women who had the foresight to establish the Institute. We say "thank you" to them all – those who are still with us and those who may have preceded us in attaining God's glory. To all who have supported us, we say THANK YOU.

PROGRAMME ACTIVITIES OF THE YEAR

The Institute for Continuing Formation continues in its attempt to be a trusted source of formation-ministry preparation. Our programmes continue to remind us of the original purpose for which the Institute for Continuing Formation was founded: to create space, time and opportunity for religious Men and Women and Diocesan Priest to discern and deepen their commitment to this way of life. Since the institute was founded every programme organized helps us realize the vision and purpose of the institute's foundation.

1. REPORT ON "FORMATION SKILLS FOR TODAY PROGRAMME. 13TH SEPTEMBER 2024 TO 27TH SEPTEMBER 2024

The Participants of the "Formation Skills for Today Programme

There were 14 participants at this Programme. We thank the participants and the respective Congregations for the contribution and participation in this very important programme.



<u>Participants</u>	<u>Congregation</u>	<u>Country</u>
1. Sr. Mary Adu Acheampong	Daughters of the Most Blessed Trinity	Ghana
2. Sr. Christiana Nkrumah	Daughters of the Most Blessed Trinity	Ghana
3. Sr. Paschaline Angsotinge	Franciscan Missionaries of Mary	Ghana
4. Sr. Cynthia Monica Anabire	Franciscan Missionaries of Mary	Ghana

5. Sr. Delphina Duncan	Society of the Infant Jesus	Ghana
6. Sr. Margaret Therese Blay	Society of the Infant Jesus	Ghana
7. Sr. Paula Urszula Kozłowska	Sisters of the Holy Family of Nazareth	Poland
8. Sr. Angelina Anna Jolanta Fafara	Sisters of the Holy Family of Nazareth	Poland
9. Sr. Ma. Margaret Animah Opoku	Religious of the Virgin Mary	Ghana
10. Fr. Daniel Okunor Narh	Society of the Divine Word	Ghana
11. Sr. Dorothy Sedinam Kporyi	Congregation of the Servants of the Holy Spirit- Ghana	
12. Fr. Habimana Jean-Claude	Missionaries of Africa	Rwanda
13. Sr. Belinda Bawa	Handmaid of the Holy Child Jesus	Ghana
14. Sr. Esther Shebi	Marian Sisters of the Eucharistic Love	Nigeria

COURSES & EVENTS

1. What is Formation?
2. Formation for mission
3. Walking with Formatees
4. Inter-cultural community living
5. Report writing & evaluating Formatees
6. Formation planning and development
7. Relationships, anger and conflict
8. Self-care for the Formator
9. Accompaniment
10. Eucharist
11. Morning and Evening Prayer
12. Games

FACILITORS

Br. Joseph Tsiqueye, CSC
 Br. Emmanuel Affum, SVD
 Br. Emmanuel Affum, SVD
 Br. Emmanuel Affum, SVD
 Br. John Badu Affum, CSC
 Fr. Moses Arthur, ofm. Conv.
 Fr. Alfons Amanor, SVD
 Br. Joseph Tsiqueye, CSC
 Br. Emmanuel Affum, SVD
 Community
 Community
 Community

2. REPORT ON “TEMPORARY PROFESSED PROGRAMME. 5TH OCTOBER 2024 TO 16TH DECEMBER 2024

In all there were 14 participants. We thank the participants and their respective Congregations for their contribution and participation in this very important programme.



Picture of Participants

Participants	Congregation	Country
1. Sr. Regina Yelkumo Ang-Leuha	Franciscan Missionaries of Mary	GHANA
2. Sr. Eunice Angsotenge	Franciscan Missionaries of Mary	GHANA
3. Joyce Kuukye Bangninuo	Franciscan Missionaries of Mary	GHANA
4. Sr. Mary Immaculate	Marian Sisters of the Eucharistic Love	GHANA
5. Sr. Seraphine Agorti	Sisters of Mary Mother of the Church	GHANA
6. Sr. Anne Josepha Amelewoo	Sisters of Mary Mother of the Church	GHANA
7. Sr. Bridget Kator	Sisters of Mary Mother of the Church	GHANA
8. Sr. Francisca Gyeduwaa	Sisters of the Incarnate Word	GHANA
9. Sr. Samuella Patience Kuutaala	Handmaid of the Divine Redeemer	GHANA
10. Sr. Sandra Ziekye	Handmaid of the Divine Redeemer	GHANA
11. Sr. Sandra Owusu Ntiamoah	Daughters of the Most Blessed Trinity	GHANA
12. Sr. Gloria Manu	Daughters of the Most Blessed Trinity	GHANA
13. Sr. Priscilla Nuamah	Daughters of the Most Blessed Trinity	GHANA
14. Sr. Cecilia Boateng	Daughters of the Most Blessed Trinity	GHANA

List of Courses and Facilitators—Temporary Professed Programme: 5th October 2024– 16th December 2024

COURSES

Consecrated Life and the Vows
 Reclaiming the Inner Child
 Sacred Story
 Sexuality
 Living Religious Life in Africa
 Journaling
 Cultural Aspects of Community Life
 Communication and Community
 Dreams
 Anger Management

Stress Management

Conflict Management

Self-Awareness/growth

Bereavement & Grief Management

Human Development

Spirituality and Prayer Forms

Discernment in Religious Life

Addictions

Congregational Story days

FACILITATORS

Br. Joseph Tsiquaye CSC
 Sr. Brigid Andoh SSL
 Sr. Brigid Andoh SSL
 Fr. Anthony Asuh, OFM Conv
 Br. Emmanuel Affum, SVD
 Br. Emmanuel Affum, SVD
 Fr. Alfons Amanor SVD
 Fr. Alfons Amanor SVD
 Fr. Alfons Amanor, SVD
 Fr. Nicholas Aazine, SVD
 Br. Francis Veye, FMS
 Fr. Nicholas Aazine, SVD
 Br. Emmanuel Affum, SVD
 Br. Francis Veye, FMS
 Fr. Anthony Asuh, OFM Conv
 Bro. John Badu Affum, CSC
 Fr. Gustav Kpeyibor, SJ
 Br. Francis Veye, FMS

Staff

3. REPORT ON “FORMATION OF FORMATORS PROGRAMME. 5TH OCTOBER 2024 TO 25 JUNE 2025.

There were 10 participants at this Programme. We thank the participants and the respective Congregations for the contribution and participation in this very important programme.



<u>NAMES</u>	<u>CONGREGATION</u>	<u>COUNTRY</u>
1. Sr. Pramila D' Souza	Salesian Missionaries of Mary Immaculate	INDIA
2. Sr. Millicent Afeadi	Sisters of Mary Mother of the Church	GHANA
3. Sr. Nathalia Zoba	Sisters of Mary Immaculate	GHANA
4. Sr. Genevieve Nen- nome	Sisters of Mary Immaculate	GHANA
5. Sr. Genevieve Segkpeb	Sisters of St. Louis	GHANA
6. Fr. Yavo Doffov Jean Benjamin	Order of Friars Minor	IVORY COAST
7. Br. Joachim Ngor Faye	Hospitaller Order of the Brothers of St. John of God	SENGAL
8. Br. John Mwamba	Hospitaller Order of the Brothers of St. John of God	ZAMBIA
9. Br. Aaron Nee-eru	Brothers of the Immaculate Conception of the Blessed Virgin	GHANA
10. Sr. Maria Chekwubechukwu Okwuaka	Sisters of the Immaculate Heart of Mary	NIGERIA

FACILITATORS

- | | |
|---------------------------------------|------------------------------|
| 1. Sr. Brigid Nancy Andoh, SSL | 6. Fr. Cyprian Kuupol, SVD |
| 2. Sr. Josephine Gyamfi Appiagyei SSL | 7. Fr. Nicholas Azine SVD |
| 3. Sr. Benedicta Boakye Yiadom SSL | 8. Fr. Emmanuel Azure, SVD |
| 4. Br. Emmanuel Affum, SVD | 9. Fr. David Selasie, SVD |
| 5. Fr. Alfons Amanor, SVD | 10. Br. John Badu Affum, CSC |

11. Br. Joseph Tsiquaye, CSC
12. Br. Francis Veye, FMS
13. Fr. Charles Amoah, OFM Conv
14. Fr. Anthony Asuh, OFM Conv.
15. Fr. Moses Arthur, OFM Conv.

16. Fr. Gustav SJ
17. Fr. Emmanuel Richard Mawusi, Diocesan
18. Most Rev. Emmanuel Fianu, SVD
19. Sr. Juliana Agboso, SSPS

COURSE OUTLINE

Accompaniment
 Addiction
 Anger/Stress/Bereavement Management
 Assessing a Vocation and Report Writing
 Basic Counselling Skills
 Blocks in Formation
 Canon Law and Religious Life
 Christian Psychology
 Christology
 Communication in Community Life
 Commitment and Dedication
 Congregation Story
 Consecrated Life and the Vows
 Cultural Aspects of Community Life
 Debriefing of Formation Immersion
 Directed Retreat
 Discernment
 Ecclesiology
 Eucharist and Liturgy
 Formation and Boundaries
 Formation Immersion
 Formation for Mission
 Human Development
 IMMERSION
 Journaling, Prayer and Spirituality

Leadership
 Living Religious Life in Africa
 Methodology
 Missiology
 Orientation
 Planning of Formation Profile and Calendar
 Prayer and Spirituality: Images of God
 Prayer and Spirituality: Stages of Faith Development
 Prayer and Spirituality: Prayer Forms
 Psychology of Ending
 Recollection
 Retreat
 Sacred Story
 Self-care of the Formator
 Scripture (NT and OT)
 Scandals in the Church
 Sexuality
 Skills for Effective Community Meeting
 Spiritual Direction
 Transitions in Religious Life
 The Inner Child
 Walking with Formatees
 What is Formation?

4. REPORT ON “TEMPORARY PROFESSED PROGRAMME. 8TH JANUARY 2025 TO 22ND MARCH 2025

There were 13 participants at this Programme. We thank the participants and the respective Congregations for the contribution and participation in this very important programme.



Names	Congregation	Country
1. Sr. Grace Ateriyine Atazina	Franciscan Missionaries of Mary	GHANA
2. Sr. Gloria Pengmaah	Franciscan Missionaries of Mary	GHANA
3. Sr. Rebecca Dery	Franciscan Missionaries of Mary	GHANA
4. Sr. Dorothy Amankwaa	Sisters of the Incarnate Word	GHANA
5. Sr. Mary Korkor	Sisters of the Incarnate Word	GHANA
6. Sr. Epiphane Vedzo	Sisters of the Incarnate Word	GHANA
7. Sr. Felicia Agbe Mawutorwu	Sisters of Mary Mother of the Church	GHANA
8. Sr. Patience Aveti	Society of the Infant Jesus	GHANA
9. Sr. Catherine Khaki	Society of the Infant Jesus	GHANA
10. Sr. Margaret Frimpomaa Nyame	Congregation of the Servants of the Holy Spirit	GHANA
11. Sr. Vivian Ama Addo	Congregation of the Servants of the Holy Spirit	GHANA
12. Sr. Audrey Magdalene Kandose	Marian Sisters of the Eucharistic Love	GHANA
13. Sr. Nayabri Joanna Bitaba	Marian Sisters of the Eucharistic Love	GHANA

List of Courses and Facilitators—Temporary Professed Programme: 8th January 2025 to 22nd March 2025

COURSES

Consecrated Life and the Vows
 Consecrated Life and Community
 Reclaiming the Inner Child
 Sacred Story
 Sexuality
 Living Religious Life in Africa
 Journaling
 Communication and Community
 Dreams
 Stress Management
 Grief Issues
 Conflict
 Anger Management
 Self-Awareness/growth
 Human Development
 Spirituality and Prayer Forms
 Images of God
 Discernment in Religious Life
 Canon Law
 Child Protection and Safeguarding Minors
 Addictions
 Congregational Story days
 Leadership
 Who is Jesus for you today?

FACILITATORS

Br. Joseph Tsiquaye, CSC
 Fr. Alfons Amanor, SVD
 Br. Emmanuel Affum, SVD
 Br. Emmanuel Affum, SVD
 Br. David Kwaw OFM Conv
 Br. Emmanuel Affum, SVD
 Br. Emmanuel Affum, SVD
 Fr. Alfons Amanor, SVD
 Fr. Alfons Amanor, SVD
 Fr. Nicholas Aazine, SVD
 Fr. Nicholas Aazine, SVD
 Fr. Nicholas Aazine, SVD
 Fr. Nicholas Aazine, SVD
 Br. Emmanuel Affum, SVD
 Br. David Kwaw OFM Conv
 Bro. John Badu Affum, CSC
 Bro. John Badu Affum, CSC
 Br. Joseph Tsiquaye, CSC
 Fr. Emmanuel Azure, SVD
 Sr. Benedicta Boakye Yiadom, SSL
 Bro. Emmanuel Affum, SVD
 Bro. Emmanuel Affum, SVD
 Bro. Emmanuel Affum, SVD
 Bro. John Badu Affum, CSC

5. REPORT ON “AGING GRACEFULLY PROGRAMME. 5TH MAY 2025 TO 16TH MAY 2025

There were 11 participants at this Programme. We thank the participants and the respective Congregations for the contribution and participation in this very important programme.



Names	Congregation	Country
1. Sr. Faustine Joan Ntem	SMMC	Ghana
2. Sr. Mary Paintsil	SIJ	Ghana
3. Sr. Lawrence Takyi	SIJ	Ghana
4. Sr. Georgina Yeboah	SIJ	Ghana
5. Sr. Philsy Maria	CHF	India
6. Sr. Tessy Kodiyil	CHF	India
7. Sr. Scholastica Elizabeth Ampadu	CSC	Ghana
8. Sr. Anne Okafor	OP	Nigeria
9. Sr. Joana Amma Agboste	HSC	Ghana
10. Sr. Celestina Nkibrukum	SDLM	Ghana
11. Sr. Gladys Mary Boakye	FST	Ghana

6. REPORT ON “AGING GRACEFULLY PROGRAMME. 19TH MAY 2025 TO 30TH MAY 2025

There were 11 participants at this Programme. We thank the participants and the respective Congregations for the contribution and participation in this very important programme.



<u>Names</u>	<u>Congregation</u>	<u>Country</u>
1. Sr. Cynthia Kabaya,	FMM	Ghana
2. Sr. Martha Kello,	FMM	Ghana
3. Sr. Anne Donir,	FMM	Ghana
4. Sr. Delphine Zoomie,	SMI	Ghana
5. Sr. Clare Taalo ,	SMI	Ghana
6.Sr. Justina Dery,	SMI	Ghana
7.Sr. Marian Stella Conney,	SHCJ	Ghana
8.Sr. Matilda Kaduah Amoah,	SMI	Ghana
9.Sr. Christiana Noegaaba,	SCI	Ghana
10. Sr. Esther Adzah,	SSL	Ghana
11. Sr. Elizabeth Abrafi,	SMI	Ghana

List of Courses and Facilitators— **Aging Gracefully programme 19th May 2025 TO 30th May 2025**

COURSES

Aging Gracefully—Planning for the future

Anger, Grief, Stress, Bereavement, Conflict

Issues in Mid- Life—Holistic Approach to dealing with crises

Transition in Religious Life.

FACILITATORS

Bro. David Kwaw Mensah, OFM Conv.

Bro. Joseph Tsiquaye, CSC

Bro. Joseph Tsiquaye , CSC

Bro. Emmanuel Affum, SVD

7. REPORT ON “AGING GRACEFULLY PROGRAMME. 2ND JUNE 2025 TO 13TH JUNE 2025

There were 10 participants at this Programme. We thank the participants and the respective Congregations for the contribution and participation in this very important programme.



<u>Names</u>	<u>Congregation</u>	<u>Country</u>
1. Sr. Victoria Quagraine,	SIJ	Ghana
2. Sr. Cecilia Appiah,	HDR	Ghana
3. Sr. Rita Teye,	HDR	Ghana
4. Sr. Gertrude Denkabe,	SHCJ	Ghana
5. Sr. Georgina Brenya,	HHCJ	Ghana
6. Sr. Angela Kyeraa Manu,	HHCJ	Ghana
7. Sr. Margaret Afful,	HSC	Ghana
8. Sr. Judith Pierina Amivi Segla,	NDE	Ghana
9. Sr. Mabel Abayol,	SSND	Nigeria
10. Irene Brookman Arthur,	SSND	Ghana

List of Courses and Facilitators— **Aging Gracefully programme 2nd June 2025 TO 13th June 2025**

COURSES

Aging Gracefully—Planning for the future

Anger, Grief, Stress, Bereavement, Conflict

Issues in Mid– Life—Holistic Approach to dealing with crises

Transition in Religious Life.

FACILITATORS

Bro. David Kwaw Mensah, OFM Conv.

Bro. Joseph Tsiquaye, CSC

Bro. Joseph Tsiquaye , CSC

Bro. Emmanuel Affum, SVD

GRATITUDE

We are grateful to Conrad Hilton Foundation for the support of our Programmes. Without the financial backing of the Conrad Hilton Foundation, our programmes could not continue. We pray for all at Conrad Hilton Foundation and for the American People who so generously give to support ICF.

We are extremely grateful to the Major Superiors and Bishops and particularly to those who released their members to the institute to help make these Programmes possible. We thank you for the financial support many of you are able to give.

We are most grateful to all those mentioned above who have formed an integral part of this year's programmes. We are truly privileged to have such wealth among us in the form of facilitators and spiritual guides. They make the difference in presenting on-going formation that is vivid and contextualised.

CONCLUSION

In conclusion, we cannot but repeat that ICF is truly a “Sacred Space for Growing”. We experience this over and over again as we offer programmes and experiences that open our participants to a God who continually calls us to ongoing personal transformation. Our entire programme leans towards holistic life and living with special emphasis on personal transformative spirituality, which will hopefully and eventually be passed on to others.

Factual knowledge is important but more important is what happens to us in the process of learning. Are we becoming the person God has created us to be, the community that God has created us to be?

It has been a blessed year for all of us here at ICF. We are grateful to God, to Staff, to Participants, to Board of Directors, to Facilitators, to Neighbours, to the Conference of Major Superiors in Ghana, to the Bishops of Ghana, to Conrad Hilton Foundation, and all who have helped us to continue at this “Sacred Space for Growing”. You have supported us in so many ways. For all these ways, we are most grateful. May God continue to richly bless you in your ministry and may God also bless all your members as they go about being the hands and feet of Jesus in our world.

Thank you so much for your continued support. Keep on praying for us.

Sincerely yours,

Brother Emmanuel Affum, SVD
Director